

Roll20 Player Set Up Instructions

v1.4

You will receive an e-mail inviting you to the game. Please click the link to go to Roll20. If you have never used Roll20 before you will be prompted to create an account. Otherwise you can simply log in. (On future visits please just use the URL: www.roll20.net to reach the site.)

Roll20 works best with Chrome or Firefox as a browser and it is strongly urged that you one of these!

Once on the Game Page click Launch Game to get started.

Optional: Feel free to go through the tutorial if you want to. This is primarily geared toward GMs, but it does give a good overview. It will take a while and you can return to it later if you want.

Once at the game screen the App will indicate that it wants to use your camera and microphone, say Yes just in case we need it later. (We'll be turning it off in another step, but this gives global permission.)

On the main screen you will see the Starting Page the GM has selected. The Zoom control is in the top right corner of the table display. The table display (referred to as VTT or Virtual Table Top) has scroll bars at the right for up and down and the bottom for left and right. (The image on the page can also be dragged around with the mouse by right-clicking and holding the button.) To the right by default is a Chat Window. The options at the top of this Display Window are Chat, Journal, Jukebox, Collection, and My Settings. The chat has tips for built in functions and is where Die Rolls are displayed.

Go to My Settings. Here you can adjust the Music Volume, which controls the ambient sound and effects volume, and set various other functions.

Under Personalization & Display please change your Display Name to your Character Name with your First Name in parenthesis. (You can return to this bit later if a character has not yet been chosen.)

Scroll down to chat and Audio & Video options. Here make the following changes via the drop down:

Others can hear or see: None

I can hear or see: None

Click the Reconnect Button to update settings. **Please leave other settings alone for now.** (Note: we are using Discord for voice chat.)

Under Audio / Video Settings click the Video Display tab and find Player Video/Avatar Size. Use the drop down to change the setting to Small, unless you have a huge display. (Later the character headshot can be selected at the bottom of the Chat Window where there is a Speaking As drop down.)

Once done with this please go to Collections. Here click on the Show Macro Quick Bar button. Click on each check box in the order that you wish the macros to appear in the bar. (This is needed in most, but not all games.)

Now click the Chat Window icon to switch to the chat window. Here is where Die Roll results are displayed. At the bottom of the chat window there is a Speaking As dropdown. Please use this dropdown to select your Player Character name and the portrait of your PC will replace your default picture or icon as your Avatar.

Most of the play aids character sheets and other materials all appear under the Journal Tab. When Handouts are made available there will appear in the Journal so that they may be examined as needed. When playing you may wish to use the Pop-Up symbol that resembles 2 squares to make your character sheets and handouts separate windows.

Note: If you have bandwidth issues, it is best to plug into your router with a wire!

Discord Set Up Instructions

v1.4

You will receive a Discord Invite in your e-mail and should click the link and join the server. You will need to create a new account if you are a first time user. It will ask for your e-mail as a username and to supply a Password.

Once this is done click on Get the Desktop App. A verification e-mail will be sent to you requiring you to go to your e-mail app and confirm. Once confirmed and your e-mail is verified click Continue to Discord. You will want to use the desktop app to minimize the traffic your browser is handling for optimal use of Roll20 for everyone.

At the top of your browser click Get the Desktop App. Click Download to download DiscordSetupExe. Next choose your operating system and download the app. Once the download is complete run the installation application. It will present you with an option to select your Audio Device and probably it is best to switch to it, but can and may need to make adjustments as described below. You will then need to login to supply your Username and Password to the desktop application. When ready to play click on the Game Soapbox Server and then click the Game Room channel. You should be on now, but may have to adjust your user settings.

If you don't hear or have a live microphone click the User Settings gear at the bottom of the Application next to the Mic and Headset image. A page will appear with various settings. Click on Voice & Video and then make sure that the correct Microphone and Speakers are selected. If you are using a headset then you will select that here.

A pair of headphones with a microphone is highly recommended as I will be using audio during the game and it will sound better with headphones and be better for your roommates too!!!

When on you can click the Phone Icon to disconnect, the Mic Icon to Mute, and the Headphone Icon to Deafen. Each person on the channel may have their volume adjusted by right-clicking and adjusting the Volume Slider. It is recommended that you control the volume of each person in Discord and the ambient music and sound levels with the Roll20 Master Volume control under My Settings while keeping your PC volume at full.

Troubleshooting Tip: Sometimes you may need to Disconnect and Re-Connect to clear up a voice issue. Louder persons may need to move the microphone away from their face or manually adjust their microphone sensitivity under My Settings: Voice and Video, after turning off Automatically Determine Input Sensitivity.

Welcome to Roll20 with Discord!!!